



**Mission** The St. Joseph Community Health Foundation, sponsored by the Poor Handmaids of Jesus Christ, stewards resources to:

- Respond** to community needs with grants;
- Leverage** collaboration with community partners;
- Engage** in transformational initiatives.

We serve the poor in body, mind and spirit to achieve quality health and wellness, focusing on the community of Allen County, Indiana and may respond to needs among other underserved populations.

## 2022 Fall Grant Guidelines

**Applications for grants of \$5,000 or more are due by September 1, 2022**

### Eligibility

- Applicants should be 501(c)3 non-profit organizations, focus on residents of Allen County, Indiana, demonstrate that at least 51% of their clients are very low income, and have a demonstrated history of serving vulnerable populations. Proposals that make a greater impact on a high percentage of lower-income, lower-resourced individuals are prioritized.
- Applicants are encouraged to learn more about the values of the St. Joe Foundation at [sjchf.org](http://sjchf.org).

### What We Fund

**Prenatal & Infant Care** Pregnant women, new fathers, and infants (especially Black individuals and those living in 46806) will have access to the resources that nourish and enable a healthy pregnancy, birth, and first year of life.

**Nutrition & Food Insecurity** Food-insecure individuals will have access to nutritious, culturally appropriate, and affordable food options, as well as opportunities to build knowledge about nutrition and healthy cooking techniques.

**Access to Quality, Affordable Healthcare** All lower-income residents (especially Black and Latino individuals and those living in 46802, 46803, and 46806) will have access to free or low-cost, quality healthcare, enabling them to improve their health and hope for their future.

**Refugees & Immigrants** Refugees and immigrants will be welcomed with dignity and assisted in accessing healthcare and other critical resources.

**Partners with the Spirit** Respond to God's Call to partner with the spirit, consistent with the charism of Saint Katharina Kasper and tradition of the Poor Handmaids of Jesus Christ. Grant requests are by invitation only from the Foundation.

### Restricted Funds

**The Frederick J. Pfeiffer Fund** is for capital improvements, or acquiring medical or surgical equipment. Grants typically range from \$1,000 to \$10,000.

#### Contact staff to discuss your proposal idea or how to apply:

260.969.2001

[sjchf.org](http://sjchf.org)

Meg Distler, Executive Director:

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Angela Stanley, Vulnerable Populations Program Officer:

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Marla Rust, Grants Portal Assistance:

[mrust@sjchf.org](mailto:mrust@sjchf.org)

#### The St. Joe Foundation will consider requests for:

- Program & operating support
- Program-related equipment
- Staff continuing education
- Technical assistance
- Matching funds

Grant applications will **not** be accepted for:

- Building projects
- Elimination of deficits
- Political activities
- Individuals
- Projects already completed

# Apply for a Grant of \$5,000 or more

A link to the required online grant application is located on the Foundation's website at [sjchf.org](http://sjchf.org).

## Application Overview

- Amount requested
- One-sentence description of grant request
- Select the primary grant impact area
- Date funds needed
- Advise if your organization's Executive Director/CEO authorized this application
- Unduplicated number of individuals proposed to be served by this program, as a result of this funding
- Describe the individuals served by the program, including zip code of residence, race, and primary language spoken. Advise if you have a client database that tracks this.
- Percent or number of low income/poor served
- Criteria used to define low income
- Number of services/visits provided by program annually

## Organization Information

- Organization mission statement
- Overview of organization's history, values, staffing, programs, and recent distinctions
- Advise if you have a strategy of inclusion to assure active listening and representation of all whom you aim to serve. This includes representation of race, ethnicity, gender, age, culture, religion, and/or ability on your board, staff, volunteer network, or other areas. Please describe your efforts on this.
- Have there been collaborative and/or innovative strategies used in the past two years that have had a transformational impact on the clients, staff, and/or agency?

## Program Description

- Explain the proposed program's relevance to your organization's work and how it advances one of the Foundation's Impact Areas. Visit [sjchf.org](http://sjchf.org) for more information on the Impact Areas.
- Describe the issue(s) to be addressed within one of the Foundation's Impact Areas, including emerging and underlying needs, conditions, and available community resources. Provide data on the population to be served and the documented need, if available. If requesting funding for medical equipment, provide a description of the equipment.
- Describe your organization's staffing expertise and

capacity to address this issue.

- Explain how the clients are engaged to assure the program meets their needs.
- List the top two desired outcomes of the program. Explain how you plan to measure your effectiveness in achieving those outcomes.
- Describe the implementation plan for this program, including staffing qualifications, timeline, resources, and use of "best practice" program models.
- Explain how you impact or transform your clients' overall spirit and sense of hope, purpose, and wellbeing.
- If the program is successful, identify strategies to replicate the program, stay abreast of new innovations and research, as well as identify additional revenue streams that might enable you to reach more individuals.
- Total program budget amount
- Program budget and budget narrative
- Your organization's fiscal year

## Attachments

- List of board members with their professional affiliations. Please advise how frequently the board meets and if minutes are kept.
- Most recent 990 filed with the IRS
- Most recent audit (If you do not have an audit, upload a document that explains your board's expertise and procedures to ensure financial stewardship.)
- Audit management letter (if applicable)
- Organization's current operating budget with revenues and expenses
- Organization's current year budget vs. actual with revenues and expenses (if you are at least six months into your fiscal year at the time of submission)
- Organization's previous year budget vs. actual with revenues and expenses
- Job description (if requesting funding for at least 75% of a specific position)
- MOU/MOA (if this application represents a collaboration)

**We may contact you during our review process to clarify information in your application or request additional information. You can expect to receive a funding decision within 90 days of the grant deadline.**